

# La Habra High School **Associated Student Body**

ASB is a school group of selected student leaders who provide campus leadership, plan student and community events, promote better student relations, and raise funds for activities. Officers are leaders who represent their classmates and make important decisions about our school and how to spend ASB money. As a member of ASB, you will be expected to represent your school and community with respect, patience, and kindness, and develop your own leadership skills in a fun and exciting environment.

## **Application Procedures:**

1. Read the information provided.
2. Fill out the Candidate Form completely.
3. Verify your GPA with a counselor- a minimum 2.5 overall
4. Answer the short essay prompt.
5. Send and have two teachers complete the google form

### **Teacher Recommendation**

6. Sign and have parent/guardian sign conduct and commitment form.
7. Bring a printed copy of your completed application **on the day of your interview.**

(Sign up with provided signup genius link)

## **Sign Up Genius link for interviews**

<https://www.signupgenius.com/go/10C0945A4AC2EA1F5C34-asbinterviews1>

**Interview Dates:** Monday, May 15th from 4:00-6:00 pm

Tuesday, May 16th from 4:00-6:00pm

Sign ups for interview dates can be found as a link on the La Habra High School website.

Please take note that ASB is a zero period class that starts every morning at 7:30, whereupon you will receive a grade based on participation. This means you will be enrolled in the class when the school year starts, and that you may not participate in other zero period classes. If chosen, you must make the commitment to attend zero period and other commitments outside of the regular school day.

**With any questions about ASB or the application process, please contact the Activities Director, Mr. Matthew Fritter, at [mfritter@fjuhsd.org](mailto:mfritter@fjuhsd.org)**

# LA HABRA HIGH SCHOOL ASSOCIATED STUDENT BODY

Anyone who completes the candidate application packet by the date specified, meets all eligibility requirements for their chosen position and is approved by the Executive Board, along with the ASB Advisor, may be appointed for office. Final decisions regarding eligibility are to be determined solely by the ASB Advisor.

## Which position is right for me?

*Below is an outline of skills and talents to help you select the best office for you. It is certainly not a list of all the skills someone needs to do the job right. It is simply a guide to help you focus on your strengths, how you can best put them to use, and how you can learn to develop them even further, through a leadership experience in La Habra High School ASB.*

### The Positions of ASB Class Officers Freshman Class

The positions of President, Vice President, Secretary, and Treasurer are all appointed positions based on the success of the initial ASB acceptance interview

## The Positions of ASB Appointed Commissioners:

**Spirit Commissioner-** Plan and coordinate the all-school assemblies, pep rallies, and spirit days

**Audio/Visual Commissioner-** Handle all audio/visual elements of ASB events, ie. sound system, projection system, lighting, etc.

**Public Relations-** Organizes staff and student appreciation events

**Drives Commissioner-** Plans and runs all drives within the school year

**Sports Commissioner-** Organizes and leads student athletic events

**Advertisement-** Organizes all aspects of advertisement for school events

## La Habra High School ASB Freshmen Application Packet

FAILURE TO COMPLETE PACKET AND MEET DEADLINES WILL RESULT IN DISQUALIFICATION.

**Deadlines:** Monday April 3, 2023, Applications Available

Monday, May 15th, 2023 Interviews and application due for incoming Freshmen 4:00-6:00pm at LHHS in Rm. 105 (you must sign up online and bring your completed application with you to the interview).

Tuesday, May 16th, 2023 Interviews and application due for incoming Freshmen 4:00-6:00pm at LHHS in Rm. 105 (you must sign up online and bring your completed application with you to the interview).

\*All applicants will be contacted regarding positions to be appointed.

**ALL DATES ARE SUBJECT TO CHANGE. THE EXECUTIVE BOARD WILL POST  
NOTICE OF ANY CHANGES IMMEDIATELY TO THE LA HABRA HIGH SCHOOL  
WEBSITE**

Please note that all dates pertain to just the application process. ASB is a year round activity, and there will be several meetings to attend throughout the summer to prepare for the coming school year. These dates will be determined by the Executive Board, and will be announced sometime in May when the new ASB meets for the first time.

# LA HABRA HIGH SCHOOL ASSOCIATED STUDENT BODY

**THIS WILL BE THE FIRST PAGE OF YOUR APPLICATION; MATERIALS MUST BE PLACED  
IN THIS EXACT ORDER.**

NAME:

POSITION:

Questionnaire (pg.6)

Candidate Form with signatures (pg. 7)

Short Essay Question (pg.8)

Code of Conduct (pg.9)

2 Teacher Recommendations (via Google Form)

## **A.S.B. Questionnaire**

**A brief answer is required for the following questions. Please type your responses.**

1. How have you utilized your leadership skills on and off campus?
2. What is one event/activity you would like to see implemented into ASB this coming school year?
3. Considering outside commitments other than ASB, how will you balance your schedule?
4. What does ASB mean to you?

## **Associated Student Body Candidate Form**

Candidate's Name ID #

Personal Phone Number and/or Email:

Overall GPA (2.5 Required):

Office Running For:

Alternate Position:

**Short Essay Question** (Please type, size 12, Times New Roman, Double Space, 200 word max.)

**What are the most important leadership skills for a leader to have? Which of these qualities do you possess, and how will these characteristics contribute to ASB?**



## **A.S.B. Code of Conduct**

1. All officers are required to maintain a 2.5 GPA throughout their length of office.
2. Refrain from the use of tobacco, drugs, alcohol, or other controlled substance while acting as a representative of La Habra High School.
3. Work to foster a positive school environment, maintain good relations with students and staff, and support all decisions made by the governing body of the ASB
4. Maintain a good pattern of attendance, including punctuality, throughout the entire educational program.
5. Obey and support all school rules and respect all decisions made by the School Administration or District Office Administration.
6. Maintain a high degree of integrity fitting with the position of authority granted you.
7. Uphold the constitution and bylaws and fulfill your job description to the best of your ability.

Candidate's Signature:

Date:

## **Required Commitment**

Please have your parent/ guardian sign below, giving you permission to be involved in ASB.

I understand the time obligation, effort, and dedication expected of an Executive, Class, and Appointed ASB member.

Parent's Signature:

Date: